

# City of Universal City Fee Schedule

Administrative Service					
<b>Document Fees:</b>					
Annual Audit	\$10.00 bound or \$0.10/pg				
Annual Budget	\$0.10/pg				
City Charter	\$5.00				
<b>Duplication Charges / City Documents:</b>					
Standard Paper Copy	.10 per page				
Nonstandard Size Copy	Diskette - \$5.00 each	VHS Video Cassette - \$5.00	Audio Cassette - \$5.00	Oversized Paper Copy	Other - Actual cost
<b>Other Fees and Charges:</b>					
Certified Copy	\$2.00				
Computer Resource Charge:	Client/Server - \$5.00/hr	PC or LAN - \$5.00/hr			
Defensive Driving Court Admin. Fee	\$10.00				
DSC List Req.by Driving Schools	\$5.00				
Dismissal Fee for Expired Vehicle Registration	\$10.00				
Dismissal Fee for Expired Driver's License	\$10.00				
Microfiche or Microfilm Charge	Paper Copy - \$.10/pg	Fiche or Film Copy - Actual			
Miscellaneous Supplies	Actual Cost				
Notary Public Document	\$2.00				
Postage and Shipping Charge	Actual Cost				
Photographs	Actual Cost				
Other Costs	Actual Cost				
Outsourced or Contacted Services	Actual Cost				
Personnel Charge:	Programming Personnel - \$26.00/hr		Other Personnel - \$15.00/hr		
Overhead Charge	20% of Personnel Charge				
Remote Document Retrieval Charge	Actual Cost				
Returned Check	\$50.00				
Alarm Systems					
<b>Permit Fees (Annual):</b>					
Private Residence	\$7.50				
Commercial Establishment	\$25.00				
Financial Institution	\$25.00				
Late Fee	\$25.00				
<b>Service Charges:</b>					
False Burglar/Fire/Panic Button Alarm:	0-5 False Alarms - No Charge		6 or More False Alarms - \$50.00 per Occurrence		
Alcoholic Beverage Licenses and Permits					
<b>Permits:</b>					
Wine/Beer Retailer's (On Premises)	\$87.50				
Wine/Beer Retailer's (Off Premises)	\$30.00				

# City of Universal City Fee Schedule

Wine Only Package Store	\$37.50	
Package Store Limit	\$250.00	
Local Distributors	\$50.00	
Local Cartage	\$15.00	
Mixed Beverage Permit	\$375.00 (3rd Renewal)	
Mixed Beverage/Late Hours	\$75.00	
Caterers	\$250.00	
<b>Licenses:</b>		
Retail Dealer's On Premise (Beer)	\$75.00	
Retail Dealer's On Premise - Late Hours	\$125.00	
Retail Dealer's Off Premise (Beer)	\$30.00	
<b>Animal Control</b>		
<b>Pet License Fee Per Animal:</b>		
Unaltered 1-year License	\$8.00	
Altered 1-year License	\$5.00	
Unaltered 3-year License	\$24.00	
Altered 3-year License	\$15.00	
Service Animal 1-3 year License	Free	
Replacement tags (if lost)	\$5.00	
Dangerous Dog License	\$200.00	
Aggressive Dog License	\$65.00	
<b>Impound Fee Per Animal:</b>		
1st Offense	\$30.00	
2nd Offense	\$50.00	
3rd Offense	\$70.00	
Impound Vaccination Fee per Animal	\$10.00	
Micro-Chipping Fee Per Animal:	\$10.00	
Adoption Fee Per Animal:	\$65.00	
<b>Board Fee Per Day, Per Animal:</b>		
Dog or Cat	\$14.00	
Fowl or Other Small Animal	\$10.00	
Livestock	\$100.00	
<b>Quarantine Fee Per Animal:</b>		
Dog or Cat, Altered	\$50.00	
Dog or Cat, Unaltered	\$60.00	
<b>Animal Control (Cont.)</b>		
<b>Guard Dog Permit Fee, Per Dog Per Year (For Commercial Establishment Utilizing a Guard Dog):</b>	\$25.00	

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<b>Resident Owner Surrender Fees:</b>			
Dog or Puppy	\$65.00		
Cat or Kitten	\$65.00		
Litter of Puppies or Kittens (does not include an adult)	\$65.00		
Altered Dog/Cat (requires proof of spay/neuter at time of surrender)	\$35.00		
Military Service Members with orders to deploy or assigned overseas (requires copy of orders)	No Charge		
Surrender pick-up fee	\$20.00		
Surrender with No Current License Fee	\$10.00		
<b>Administration Penalty Fees for any person who violates any provision of any section of Ordinance No. 585-A-2010 are as follows:</b>			
Animal Abandonment	\$50.00		
No Current Rabies Vaccination	\$30.00		
No Current City License	\$30.00		
<b>Allowed to run at-large; nuisance animal:</b>			
Unneutered Dog/Cat	\$30.00		
Neutered Dog/Cat	\$20.00		
Any Other Animal	\$20.00		
More Than Four Dogs and Four Cats, per Animal	\$30.00		
Unconfined and/or non-muzzled dangerous/aggressive animal	\$200.00		
Unconfined female dog or cat in heat	\$30.00		
Failure to Surrender Animal for Rabies Observation	\$200.00		

# City of Universal City Fee Schedule

Annual Contractors License			
<b>General:</b>	\$150.00 Initial Fee	\$100.00 Renewal	
<b>Home Improvement:</b>	\$150.00 Initial Fee	\$100.00 Renewal	
<b>Electrician:</b>			
Master	\$200.00 Initial Fee	\$100.00 Renewal	
Journeyman	\$50.00 Initial Fee	\$25.00 Renewal	
Residential Wireman	\$25.00 Annual		
Apprentice	\$15.00 Annual		
<b>Sign Maintenance Contractor:</b>	\$150.00 Initial Fee	\$100.00 Renewal	
<b>Electrical Sign Master:</b>	\$200.00 Initial Fee	\$100.00 Renewal	
<b>Failure to Obtain License/Bond:</b>	\$200.00 per day		
<b>Registration License/Bond:</b>			
Plumbing	\$0.00		
Irrigation	\$50.00 Annual		
Mechanical	\$50.00 Annual		
Utility Contractor	\$50.00 Annual		
Fire Alarm	\$0.00		
Fire Sprinkler	\$0.00		
<b>Alterations/Repairs</b>			
Single Family:	Same as New Construction (H)(2) Fees Apply		
Multi-Family Residence:	Same as New Construction (H)(2) Fees Apply		
Church/Places of Worship:	Same as New Construction (H)(2) Fees Apply		
Public Schools:	Same as New Construction (H)(2) Fees Apply		
Other Government Agencies:	\$100.00 Plus Plan Review Cost Plus Subtrades		
Commercial:	Same as New Construction (H)(2) Fees Apply		
Light Industrial:	Same as New Construction (H)(2) Fees Apply		
Siding/Facia:	Same as New Construction (H)(2) Fees Apply		
Roof Replacement:	Same as New Construction (H)(2) Fees Apply		
Electrical:	\$50.00		
Plumbing:	\$50.00		
Mechanical:	\$50.00		
<b>Failure to Apply for Permit:</b>	\$200.00 per day		
<b>Failure to Request Inspection:</b>	\$200.00 per day		
<b>Re-inspection</b>	\$70.00 Each Phase		
<b>Demolition/Moving</b>	\$25.00 Moving	\$70.00 Demolition	
<b>Blasting/Burning:</b>	\$100.00		
<b>Business Permit (Cert. of Occupancy):</b>	\$80.00 New Apps Only	\$200-\$250 Pre CFO	
<b>Fences:</b>	\$50.00		

# City of Universal City Fee Schedule

Appeals to Board of Adjustment				
<b>Residence/Non-Profit:</b>	\$150.00 Per Application			
<b>All Others/Commercial:</b>	\$200.00 Per Application			
<b>Postponement by Applicant:</b>	Same as Application Fee			
Building Permits				
<b>Fee Class A:</b>				
Street Sign Banner Permit	\$85.00			
Fence Permit	\$85.00			
Mechanical Permit	\$85.00			
Window Replacement Permit	\$85.00			
Annual Health Pool Permit - Commercial	\$85.00 per pool			
Permit Renewal	\$85.00 per trade per inspection			
Reinspection Fee	\$85.00 per trade per inspection			
Roof Permit	\$85.00			
<b>Fee Class B:</b>				
Plumbing Permit	\$110.00			
Pool Above-Ground Permit	\$110.00			
Electrical Permit	\$110.00			
Flatwork Permit	\$110.00			
Demolition Permit	\$110.00			
Siding Permit	\$110.00			
Floodplain Development Permit	\$110.00			
Subsequent Residential Plan Review	\$110.00 per review			
Temporary Use Permit	\$110.00			
<b>Fee Class C:</b>				
Utility Permit	\$175.00			
Boring Permit	\$175.00			
Patio/Enclosure Permit	\$175.00			
Fire Alarm Permit	\$175.00			
Foundation Permit	\$175.00			
<b>Fee Class D:</b>				
Spa Permit	\$225.00			
Sign Permit	\$225.00			
Accessory Structure Permit	\$225.00			
Deck/Cover Permit	\$225.00			
Moving Permit	\$225.00			

# City of Universal City Fee Schedule

Patio/Cover Permit	\$225.00					
Retaining Wall Permit	\$225.00					
Irrigation Permit	\$225.00					
Subsequent Commerical Plan Review	\$225.00 per review					
No Permit	\$225.00 per trade per day					
No Insection	\$225.00 per trade per day					
No Certificate of Occupancy	\$225.00 per day					
<b>Fee Class E:</b>						
Building Safety Inspection/Commercial CO Only	\$425.00					
Telecom/Internet/Cable Permit	\$425.00					
Fire Suppression Permit	\$425.00					
Pool In-Ground Permit	\$425.00					
Residential Add/Alterations (Remodel) Permit	\$425.00					
<b>Fee Class F:</b>						
Commercial Add/Alterations (Remodel) Permit	\$1000.00					
New Commercial Shell Only	\$1000.00					
Commercial Parking Garage	\$1000.00					
Apartment/Condo/Rec Center/Clubhouse/Office	\$1000.00 per building					
<b>Fee Class G:</b>						
New Residential Construction	\$3500.00					
<b>Fee Class H:</b>						
New Commerical Construction w/ Finish Out	\$5000.00					
Apartment/Condo	\$5000.00					
<p><b>Note 1:</b> Fees do not include connection fees, impact fees, other outside agency impact fees, or scan fees.</p> <p><b>Note 2:</b> Initial Plan Review and Initial Inspection Fees included in price. Subsequent plan reviews and re-inspections will be assessed an additional fee.</p> <p><b>Note 3:</b> Fee does not include the required fire suppression or fire alarm permits.</p> <p><b>Note 4:</b> Duplex/4-Plex/Townhomes: 1st Permit = \$3,500; each additional unit in building \$2,600 (see other note as well).</p> <p><b>Note 5:</b> For any item not specifically included in the preceding schedule, Development Services shall establish a fee consistent with the level established by the schedule and the applicant shall be so advised.</p>						
<b>Brush Chipping</b>		\$30.00 for the first 30 minutes	\$30.00 for each additional 30 minutes thereafter	(Charges will be billed in 30-minute increments only)		

# City of Universal City Fee Schedule

Conditional Use/Zoning Charge					
<b>Class 1, Residence/Non-Profit:</b>	\$150.00				
<b>All Other/Commercial:</b>	\$200.00				
<b>Postponement by Applicant:</b>	Same as Applicant Fee				
Amusement Redemption Machines and Coin Operated Machines					
<b>Amusement Redemption Machine License:</b>	\$500.00 per machine + the Annual Occupational Tax per machine				
<b>Annual Occupational Tax:</b>	\$15.00 per machine				
Copy Cost					
Comprehensive Plan:	\$ 0.10 per page				
Sign Ordinance:	\$ 0.10 per page				
Subdivision Ordinance:	\$ 0.10 per page				
Zoning Ordinance:	\$ 0.10 per page				
8.5 X 11 Print of Maps, Plats, etc.:	\$ 0.10 per page				
18 X 24 Print of Plat or Plans:	\$10.00 per sheet				
18 X 24 Map (color):	\$15.00 per sheet				
24 X 36 Print of Construction Plans:	\$15.00 per sheet				
24 X 26 Map (color):	\$20.00 per sheet				
30 X 42 Print of Construction Plans:	\$15.00 per sheet				
Oversize Prints:	\$30.00 per sheet				
Food/Beverage Establishment Permits					
<b>Annual:</b>					
1-3 employees	\$120.00				
4-6 employees	\$220.00				
7-10 employees	\$320.00				
11-20 employees	\$420.00				
21+ employees	\$520.00				
<b>Mobile Food Vendors (Annual):</b>	\$120.00 plus \$3.50 each employee				
<b>Temporary (15 days):</b>	\$50.00				
<b>Frozen Dessert/Beverage Machines:</b>	\$100.00				
<b>Foster Care Inspections:</b>	\$50.00 annually				
Food/Beverage Handler Sanitation Training					
<b>Two Year Food Handler/Manager Card Fee:</b>	\$15.00				
<b>Duplicate Training Card:</b>	\$5.00				

# City of Universal City Fee Schedule

<b>Library Services</b>					
<b>Residence:</b>	No Charge				
<b>Non-Resident:</b>	No Charge				
<b>Library Card Replacement/Lost/Damaged:</b>	\$1.00				
<b>Overdue Materials:</b>					
Adult (maximum \$5.00)	\$0.10 per day				
Juvenile (maximum \$2.00)	\$0.05 per day				
Videos (maximum \$10.00)	\$1.00 per day				
<b>Returning AV Materials in Book Drop:</b>	\$1.00				
<b>Lost Material:</b>	Replacement Cost + \$5.00 Processing Fee/AV Materials and \$2.00 Processing Fee/Books				
<b>Repairable Damaged Materials:</b>	\$1.00				
<b>Incoming and Outgoing Faxes:</b>	\$1.00 for first page and \$0.50 for any additional pages				
<b>Computer Copies</b>					
Black and White	\$0.15 per page				
Color	\$0.25 per page				
<b>Maps</b>					
<b>Subdivision/Plat:</b>	\$750.00 + \$1.00/Acre/Filing Fee				
<b>Replat:</b>	\$500.00 + \$1.00/Acre/Filing Fee				
<b>Correction:</b>	\$75.00 + Filing Fee				
<b>Plat Deferral (whereby developer requests a building permit pending review, filing and recording of subdivision plat):</b>	\$100.00				
<b>Electronic Format per Subdivision Plat Drawings:</b>	\$35.00 per lot	\$700.00 for 10 lots then and/or Construction thereafter per unit			
<b>Mobile Home Park</b>					
<b>Annual License:</b>	\$50.00 + \$2.00 per lot				
<b>Parade Permit</b>	\$100.00				



# City of Universal City Fee Schedule

Parks and Recreation	
<b>Pavilions:</b>	
Red Horse Park:	
Resident	\$10.00 per hour (2 hour minimum) \$25.00 all day & Security Deposit \$100
Non-resident	\$15.00 per hour (3 hour minimum) \$50.00 all day & Security Deposit \$100
Universal City Park:	
Resident	\$15.00 per hour (2 hour minimum) \$75.00 all day & Security Deposit \$100
Non-resident	\$20.00 per hour (3 hour minimum) \$100.00 all day & Security Deposit \$100
Cimarron Park Clubhouse:	
Resident	Monday - Thursday \$75.00 per day & Security Deposit \$100
	Friday - Sunday \$125.00 per day & Security Deposit \$100
Non-resident	Monday - Thursday \$100.00 per day & Security Deposit \$100
	Friday - Sunday \$175.00 per day & Security Deposit \$100
Northview Park	
Pavillion A or B - Resident:	Monday - Thursday \$100.00 per 4 hour rental (Additional \$100.00 for all day rental) & Security Deposit \$100
	Friday - Sunday \$135.00 per 4 hour rental (Additional \$100.00 for all day rental) & Security Deposit \$100
Pavillion A or B - Non-resident:	Monday - Thursday \$150.00 per 4 hour rental (Additional \$100.00 for all day rental) & Security Deposit \$100
	Friday - Sunday \$185.00 per 4 hour rental (Additional \$100.00 for all day rental) & Security Deposit \$100
Pavillion C - Resident:	Monday - Thursday \$130.00 per 4 hour rental (Additional \$100.00 for all day rental) & Security Deposit \$100
	Friday - Sunday \$175.00 per 4 hour rental (Additional \$100.00 for all day rental) & Security Deposit \$100
Pavillion C - Non-resident:	Monday - Thursday \$180.00 per 4 hour rental (Additional \$100.00 for all day rental) & Security Deposit \$100
	Friday - Sunday \$225.00 per 4 hour rental (Additional \$100.00 for all day rental) & Security Deposit \$100
Veterans Park	
Pavillions A-E - Resident	\$10.00 per hour (2 hour minimum), or \$25.00 for all day rental, & Security Deposit \$100
Pavillions A-E - Non-resident	\$15.00 per hour (3 hour minimum), or \$50.00 for all day rental, & Security Deposit \$100
Pavillion F - Resident	\$15.00 per hour (2 hour minimum), or \$75.00 for all day rental, & Security Deposit \$100
Pavillion F - Non-resident	\$20.00 per hour (3 hour minimum), or \$100.00 for all day rental, & Security Deposit \$100
Meadow Oaks Park	
Resident	\$10.00 per hour (2 hour minimum), or \$25.00 for all day rental, & Security Deposit \$100
Non-resident	\$15.00 per hour (3 hour minimum), or \$50.00 for all day rental, & Security Deposit \$100
<b>UC Park or Red Horse Park Ballfields:</b>	
Practice Only - Resident	\$5.00 per hour per field (Additional \$10.00 per hour for lights)
Practice Only - Non-resident	\$10.00 per hour per field (Additional \$10.00 per hour for lights)
Childrens Leagues Play - Resident	\$40.00 per team per field (Additional \$10.00 per hour for lights)
Tri-City Junior Athletic League Baseball/Softball	\$40.00 per tem per field (Additional \$10.00 per hour for lights)
Childrens Leagues Play - Non-resident	\$50.00 per tem per field (Additional \$10.00 per hour for lights)
Adult Leagues - Resident	\$50.00 per team per field (Additional \$10.00 per hour for lights)
Adult Leagues - Non-resident	\$60.00 per team per field (Additional \$10.00 per hour for lights)

# City of Universal City Fee Schedule

Parks and Recreation (cont.)	
Tournament - Baseball Fields - Resident	\$150.00 per day per field (Additional \$10.00 per hour for lights)
Tournament - Baseball Fields - Non-resident	\$175.00 per day per field (Additional \$10.00 per hour for lights)
Tournament - Softball Fields - Resident	\$75.00 per day per field (Lights not available)
Tournament - Softball Fields - Non-resident	\$100.00 per day per field (Lights not available)
Key Deposit for Bases	\$50.00
<b>UC Park Football Field:</b>	
Practice Only - Resident	\$10.00 per hour
Practice Only - Non-resident	\$15.00 per hour
Organized Play (Adult/Youth) - Resident	\$100.00 per day & Security Deposit \$100
Organized Play (Adult/Youth) - Non-resident	\$150.00 per day & Security Deposit \$100
Special Event (Adult/Youth) - Resident	\$50.00 per day & Security Deposit \$100
Special Event (Adult/Youth) - Non-resident	\$75.00 per day & Security Deposit \$100
Scoreboard Rental - Resident	\$15.00 per day & Controller Deposit \$400
Scoreboard Rental - Non-resident	\$20.00 per day & Controller Deposit \$400
<b>Open Grass Areas - UC Park, Red Horse Park, Northview Park:</b>	
Personal Use - Resident	\$5.00 per hour per area & Security Deposit \$100
Personal Use - Non-resident	\$6.00 per hour per area & Security Deposit \$100
Commercial Use - Resident	\$11.00 per hour per area & Security Deposit \$100
Commercial Use - Non-resident	\$12.00 per hour per area & Security Deposit \$100
<b>Soccer Fields - UC Park or Northview Park:</b>	
Practice Only - Resident	\$10.00 per hour
Practice Only - Non-resident	\$15.00 per hour
Organized Play (Adult/Youth) - Resident	\$100.00 per day & Security Deposit \$100
Organized Play (Adult/Youth) - Non-resident	\$150.00 per day & Security Deposit \$100
Special Event (Adult/Youth) - Resident	\$50.00 per day & Security Deposit \$100
Special Event (Adult/Youth) - Non-resident	\$75.00 per day & Security Deposit \$100
<b>Futsal and Tennis Court - Red Horse Park:</b>	
Futsal Court - Resident/Non-resident	\$15.00 per hour
Tennis Court Usage - Resident/Non-resident	\$5.00 per hour

# City of Universal City Fee Schedule

Parks and Recreation (cont.)			
<b>Basketball Courts - UC Park or Maedow Oaks Park</b>			
Resident	\$5.00 per hour per court (Additional \$10.00 per hour for lights)		
Non-resident	\$10.00 per hour per court (Additional \$10.00 per hour for lights)		
<b>Disc Golf - UC Park</b>			
Practice/Play	No fee		
Tournaments - Resident	\$50.00 per day		
Tournaments - Non-resident	\$75.00 per day		
<b>Park Deposit:</b>			
Key for Bases	\$50.00		
Key for Electricity	\$50.00		
Security/Cleaning	\$100.00		
Controller Deposit	\$400.00		
<b>Concession Stand</b>			
After January 1, 1989	No fee at this time (Operated by contract - Food Permit required)		
Electricity Fee	\$20.00 per day		
<b>Police and Fire Charges</b>			
Duplication	\$0.10 per page		
Finger Print	\$10.00		
Accident Report	\$6.00 per report		
<b>Solicitors</b>	\$35.00 per year & \$1,000.00 bond + \$2.00 per agent		
Itinerant Merchant	\$10.00 edible	\$50.00 non-edible/\$1,000.00 bond	
<b>Taxicab</b>	\$100.00 annual plus \$50.00 per cab		