

MINUTES

PARKS AND REC COMMISSION OF UNIVERSAL CITY, TEXAS

REGULAR MEETING, TUESDAY, AUGUST 31, 2021

PUBLIC WORKS BLDG, CONFERENCE ROOM

256 KITTY HAWK ROAD, UNIVERSAL CITY, TEXAS

1. CALL TO ORDER: Kris England at 6:00pm

2. QUORUM CHECK

Present

Guest

Kris England, Chairperson

Judy Schindler, Acting/Outgoing Secretary

Alexis Adams, Member

Tina Winn, Member

Janet Tennis, Member

Randy Luensmann, Public Works Director

Kimberly Wilson, Public Works Admin

3. CITIZENS TO BE HEARD: none

4. MINUTES OF PREVIOUS MEETING

a. Consider the Minutes of the August 31, 2021 Regular Meeting

i. Judy Schindler moved to approve the August 21, 2021 meeting minutes

ii. Kris England seconded the motion; motion was approved unanimously

5. BUSINESS

a. Introduction of new Parks and Recreation Commission Members

b. Election of New Secretary

i. Judy Schindler moved to elect Alexis Adams.

ii. Janet Tennis seconded the motion; motion was approved unanimously.

iii. Alexis Adams was declared elected.

c. Discuss Parks and Rec new Cogran Parks Online Reservation System

i. Presentation by Kimberly Wilson, Public Works

ii. Cogran Parks Online System to reserve areas of parks, planned to be moved to city page by next week

iii. Reservation system is separated by park and each has interactive maps

iv. There are different rates for residents and non-residents – based on zip code of person making reservation

v. Alexis Adams brought up concerns regarding making liability waivers available online – to be considered further at a later time

vi. The online calendars will be blocked out for times when Splash Pad will be closed and when TriCity has fields scheduled

vii. Would like to have link on front page of the city's website

d. Discussion on Proposed FY-2022 Park Improvements

i. Redhorse Park – funds from grant (same grant for Meadows, completed)

1. 2 play areas, one small and one large
2. Put in pavilions like the ones at Veterans
3. 5-6 exercise stations on trail
4. Grant for educational items
 - a. Butterfly area where class/outside instruction can be held
5. 3 rentable pavilions at Redhorse
6. Council budget
 - a. 1 pavilion at Veterans
 - b. Playscape and amphitheater at Veterans
- ii. Cimarron Park
 1. Re-landscaping
 2. Roof, façade, interior remodel
 3. Parking lot completed
 4. Only item left is play area
 5. \$286,000
- iii. Cibolo Creek
 1. East Aviation trail head to UC Park (grant)
 2. Wants to continue from UC Park to Kitty Hawk
 3. Emergency service road/trail and connecting to Kitty Hawk/1518 – concerns regarding caves
 4. Developer at Kitty Hawk wants to create trail to connect to City's trail
- e. Discuss Future 2022 Snowfest Event and Planning
 - i. Planning starts October/November
 - ii. Increase in attendance to 10,000, up from 4,000 in prior years
 - iii. Concerns about having adequate number of volunteers
 - iv. Begin considering possible sponsors
 - v. Each member of Board will have responsibilities
 - vi. Planned for Saturday by President's Day
6. COMMISSION MEMBER ITEMS
 - a. Questions regarding exercise and butterfly area – no charge for these areas
 - b. There will be a cleaning period built in to the reservations times
 - c. Randy – will pass September meeting due to lack of agenda items, will reconvene in October
7. ADJOURNMENT
 - i. Kris England adjourned the meeting at 7:10pm