

**CITY OF UNIVERSAL CITY**  
**ANIMAL CARE & CONTROL ADVISORY COMMITTEE**  
Meeting Minutes, Wednesday, July 17, 2019

1. CALL TO ORDER: Sheila Perez at 1:35 PM
2. PRESENT: Sheila Perez, Animal Control Manager  
Tobey Morrow, Animal Control Officer  
Dr. Butler, DVM, UC Animal Hospital  
Aina Blake, Homes for the Homeless
3. ABSENT: None
4. PREVIOUS MINUTES: Previous minutes for February 6, 2019 were approved by Sheila Perez.
5. MEMBER COMMENTS:
6. The next shot clinic date is scheduled for Saturday, October 12, 2019 from 1pm-3pm. Dr. Butler stated that she felt we may have had more animals microchipped at the last shot clinic held on Saturday, May 18, 2019 than what our records reflect. Tobey stated that we will post a staff member by the medical room to make sure all owners who just had their pet microchipped make it to the correct table to have the microchip registered.
7. The following were issues discussed with Dr. Butler:
  - Are rabies vaccinations for kittens given by age or weight? Tobey explained that 2 kittens from the same litter were sent to the vet but only 1 received its rabies vaccination. Dr. Butler stated kittens need to be 12-16 weeks of age. If the age is not certain than the kitten should weigh at least 3 lbs. In the future, when we send litter mates to the vet, and we are certain of the date of birth, we need to notate the date of birth on the medical authorization form we send to the vet.
  - How do you tell if a female dog is spayed if there is no tattoo? Dr. Butler stated the incision will be measured by 2 fingers below the umbilicus. Dr. Butler stated sometimes it is hard for them to determine too. You can shave the belly and feel for the scar, or sometimes the scar is obvious. If they suspect the dog may have already been spayed, they will usually send the dog home with the owner and tell them to bring her back if the dog was to go into heat.
  - Is grain free food bad for your dog? Dr. Butler stated yes, that dogs eating a grain free diet are coming up with heart problems later with long term use. Dr. Butler advises to not feed dogs a grain free diet.
8. No questions arose concerning the February 2019 – July 2019 monthly reports.
9. Sheila is to email Dr. Butler dates available for our next advisory meeting.

10. ADJOURNMENT: Meeting adjourned at approximately 2:35 pm.

Request for accommodations or interpretive services must be made five days prior to this meeting. Please contact our office at (210) 658-0700 if these services are needed.