

**MINUTES**  
**CITY COUNCIL OF THE CITY OF UNIVERSAL CITY, TEXAS**  
Regular Meeting, Tuesday, April 20, 2021

1. CALL TO ORDER: Mayor John Williams at 6:30 P.M.
2. QUORUM CHECK: Kristin Mueller, City Clerk

**Present:**

Mayor John Williams  
Mayor Pro Tem Richard Neville  
Councilmember Bear Goolsby  
Councilmember Tom Maxwell  
Councilmember Paul Najarian  
Councilmember William Shelby  
Councilmember Beverly Volle

**Present:**

Michael Cassata, Dev. Services Director  
Matthew Longoria, City Attorney  
Jessica Moore, Incoming Finance Director  
Kristin Mueller, City Clerk/Economic Dev Director

Mayor Williams noted a quorum was present.

3. INVOCATION: Mayor Williams gave the invocation.
4. PLEDGE OF ALLEGIANCE TO THE U.S. AND TEXAS FLAG: Led by Mayor Williams.
5. VOTE TO CONSIDER THE EXCUSE OF ABSENT MAYOR/COUNCILMEMBERS:  
  
No action was necessary; all members were present.
6. AWARDS/PROCLAMATION/INTRODUCTION OF GUESTS: None.
7. MINUTES OF THE PREVIOUS CITY COUNCIL MEETING:

Councilmember Goolsby moved to approve the minutes of the Tuesday, April 6, 2021 City Council regular meeting. Councilmember Shelby seconded the motion.

**Vote: Yeas: Goolsby, Shelby, Neville, Maxwell, Najarian, Volle**  
**Nays: None**

**Motion to approve carried.**

8. CITIZENS TO BE HEARD: None.
9. NEW BUSINESS:
  - A. **Consider Resolution 914-A-2021: A Resolution of the City of Universal City authorizing the execution of a contingent fee contract with Linebarger Goggan Blair & Sampson, LLP for delinquent tax collection services.**

Development Services Director Michael Cassata said that state law requires that a City renew its contract for delinquent tax collection every five years. Linebarger Groggan Blair & Sampson, LLP has served Universal City well in the collection of delinquent taxes for many years. This

resolution authorizes a five-year extension to the existing contract and authorizes Mayor Williams to sign the extension.

Councilmember Shelby moved to approve Resolution 914-A-2021. Mayor Pro Tem Neville seconded the motion.

**Vote: Yeas: Shelby, Neville, Goolsby, Maxwell, Najarian, Volle  
Nays: None**

**Motion to approve carried.**

**B. Discuss & Consider the Financial Audit Report for Fiscal Year 2019-2020.**

Janet Pitman, CPA with ABIP, presented the Financial Audit Report for Fiscal Year 2019-2020. She reported that the annual audit identified no weaknesses or deficiencies within any of the City's financial reporting. Additionally, the City has maintained its AA+ rating with Standard and Poor.

Councilmember Najarian moved to approve the Financial Audit Report for Fiscal Year 2019-2020. Councilmember Volle seconded the motion.

**Vote: Yeas: Najarian, Volle, Neville, Goolsby, Maxwell, Shelby  
Nays: None**

**Motion to approve carried.**

**C. Discuss & Consider the Financial Report for FY2021 Second Quarter (Jan 1 – Mar 31, 2021).**

Finance Director Jessica Moore and Assistant Finance Director Vickie Cortez presented the Financial Report for FY2021 Second Quarter and answered questions accordingly.

Mayor Pro Tem Neville moved to approve the Financial Report for FY2021 Second Quarter. Councilmember Shelby seconded the motion.

**Vote: Yeas: Neville, Shelby, Goolsby, Maxwell, Najarian, Volle  
Nays: None**

**Motion to approve carried.**

**10. OLD BUSINESS**

**A. Consider Ordinance 226-C-2021: An Ordinance amending a certain section of Chapter 3-3 –Business and Industry Regulations, Licenses and Permits of the City Code of Ordinances and Ordinance 226 to include the contractor registration/licensing requirements, providing severability, setting an effective date, and to amend the Universal City Codes accordingly. (2nd Reading).**

Mr. Cassata mentioned that there was only one change to Ordinance 226-C-2021 since the first reading. For clarification, the word "recite" on page 6 was changed to "equal".

Councilmember Goolsby moved to approve Ordinance 226-C-2021. Councilmember Najarian seconded the motion.

**Vote: Yeas: Goolsby, Najarian, Neville, Maxwell, Shelby, Volle**  
**Nays: None**

**Motion to approve carried.**

11. CITY MANAGER COMMENTS:

Mr. Cassata:

1. Announced that renovations at Red Horse Park have begun;
2. Shared that the Warrant Round-Up event in March was extremely successful;
3. Declared that shut-offs for past-due water accounts will resume, effective June 1<sup>st</sup>;
4. Invited everyone to attend the Pancake Breakfast on May 8<sup>th</sup> at the Fire Department;
5. Announced that the splashpad at Northview Park opens Friday;
6. Mentioned that sitework at Cibolo Crossing is scheduled to begin in three weeks;
7. Informed that the water tower at Pat Booker Rd would be completed by the end of the month. Then, work will begin on the Centerbrook water tower;
8. Noted that a new Police Department employee starts next week and said that the department still has vacant positions; and
9. Invited everyone to attend the Fiesta themed Happy Hour at Olympia Hills on Thursday, April 22<sup>nd</sup>.

12. COUNCILMEMBER COMMENTS:

Councilmember Volle shared that she subscribed to the Universal City Library newsletter and commended Library staff for continuing to operate during the pandemic. Also, she thanked Schertz EMS and the Fire Department for responding to her home in the middle of the night. She said they did great work and gave them all the praise.

Councilmember Goolsby made no comments.

Mayor Pro Tem Neville made no comments.

Councilmember Shelby joked that he still thinks the City should advertise on the tarp used to cover the water tower while they painted and said they should make it checker patterned. Additionally, he thanked the Finance Department for their work and presentation of the financial report.

Councilmember Maxwell commented on the graffiti problems at Meadowland Park.

Councilmember Najarian said that he was happy to see the Northview Park Splash Pad opening as it signals that life is returning to normal after the pandemic.

13. MAYORAL COMMENTS:

Mayor Williams:

1. Commented that there has been a lot of work done at Northview Park Splash Pad while it was closed. There were new bathrooms and pavilions added and the park really looks great;

2. Informed that Early Voting has begun. While the council candidates ran unopposed, there is Judson ISD Board of Trustee members on the ballot;
  3. Mentioned that he will be representing Universal City in the Tri-County Chamber Golf Tournament; and
  4. Noted that he will be attending the Military Affairs Council Luncheon tomorrow at JBSA-Randolph.
14. ADJOURNMENT: Mayor Williams adjourned the meeting at 7:07 P.M.

ATTEST:

---

John Williams, Mayor

---

Kristin Mueller, City Clerk