



CITY OF UNIVERSAL CITY
2150 UNIVERSAL CITY BLVD., UNIVERSAL CITY, TEXAS 78148
PHONE: (210) 659-0333 FAX: (210) 659-7062

DEVELOPMENT SERVICES DEPARTMENT

REGISTRATION APPLICATION FOR SIGN CONTRACTOR /ELECTRICAL SIGN CONTRACTOR

Attached is an application packet for application of contractor registration for Sign Contractor or Electrical Sign Contractor. The following information is required:

Sign Contractor-

allows installation and maintenance of commercial signs.
License fee - \$150.00

Electrical Sign Contractor-

allows installation, maintenance and electrical wiring of commercial signs. A Master Sign Electrician license with the State of Texas is required. There isn't an initial or renewal registration fee, but registration with the City is required.

Please complete the following information for application of registration:

- Application.
- Contractor Bond in the amount of \$5,000.00. The City's form must be used for initial application, which is attached. Note a bond is not required for an Electrical Sign Contractor.
- Certificate of Insurance with Universal City assigned as the holder.
- Copy of State of Texas Sign Contractor's License.
- Copy of current driver's license for all applicants.

If applying for an Electrical Sign Contractor's License, please submit a current copy of your State Master Sign Electrician License.

All information as stated above including registration fee must be returned in complete form by the applicant before processing will begin.

If you have any questions, please contact the Department of Development Services at (210) 659-0333, Extension 723. You may find additional information regarding city codes on our website at www.universalcitytexas.com.

APPLICATION FOR REGISTRATION

CITY OF UNIVERSAL CITY, TEXAS

Please indicate the type license you are applying for:

_____ Sign Contractor _____ Electric Sign Contractor

I/We _____ wish to apply to the City of Universal City for a
_____ registration.

(1) State full name, date of birth, driver's license number and State of the applicant.

Is applicant an individual, a partnership or a corporation? _____

Business Address _____ Mailing Address _____
City/State _____ Zip Code _____
Business Phone _____ Fax # _____

(2) If partnership or corporation, state the full name, address, date of birth, driver's license number and State of each partner or principal officer:

(3) How long have you been in this type business? _____

(4) How long in the business under this present company name? _____

(5) If less than ten years, previous business or employment _____

(6) If less than ten years, list previous company names

(7) Do you hold a Commercial Sign Contractor's license in another city? _____ If so, Name the city or cities. _____

(8) List the names of those people whom you wish to authorize to obtain permits for your company

(9) Have you or any member of this partnership or corporation even been arrested or convicted of a felony or misdemeanor involving moral turpitude? _____ If yes, explain

(10) Have you or any member of this partnership or corporation ever been convicted of a violation of the International Building Code, International Residential Code, National Electric Code or any code of the City of Universal City? _____ If yes, explain

STATE OF TEXAS

COUNTY OF BEXAR

BEFORE ME, the undersigned authority on this day personally appeared _____ known to me to be the person whose name is signed to the foregoing application and, duly sworn to be, states under oath that he/she has read said application and that all of the facts therein and all attachments hereto are true and correct and that he/she is qualified by either training or experience to conduct the aforementioned business.

Applicant

SWORN to before me this _____ day of _____ 20____.

Notary Public, State of Texas
My Commission Expires: _____

FOR OFFICE USE ONLY

Date Application Received _____ Fee Paid \$_____ Cash or Check

UC Contractor License Number _____ Date Issued _____

Comments

CONTRACTOR BOND
for Universal City, Texas

STATE OF TEXAS
COUNTY OF BEXAR

BOND NO _____

KNOW ALL MEN BY THESE PRESENTS:

That we, _____, as principal, and _____ as Surety, are held and firmly bound unto the City of Universal City, in the sum of FIVE THOUSAND (\$5,000.00) DOLLARS for the payment of which to be well and truly made unto the said City of Universal City and any person who is a beneficiary under Ordinance 226, Section 3-3-50 (codified), City of Universal City Ordinances we bond ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

Conditioned that the above bounden _____ will duly observe the regulations and specifications of all ordinances regulating and referring to the manner of repair, replacement, remodeling including paint, alteration, conversion, modernization, or addition to any existing building or new construction, or any portion thereof, either residential or commercial, private or public; and will observe all the health sanitation, safety ordinance and Building Codes and Ordinances of the City of Universal City, and will pay all fines imposed by the City for violation of any of said ordinances and also conditioned that the above bounden _____ will indemnify and save harmless the City and any one claiming benefit under Ordinance 226, Section 3-3-50 (codified), for six (6) months after the work is done in regard to any cost consequent upon any act or negligence of himself or any of his employees in doing said work, or in the City in repairing same if same has to be repaired and to indemnify and hold harmless the City from any liability or damage occurring to persons or property by reason of neglect of any of the aforesaid ordinances or any defect in said work at any time appearing in the inspection and passing of the work by city authorities shall not in any way particular be deemed a waiver of any condition herein.

Now if the said _____ shall well and truly observe the said regulations and specifications and pay all fines imposed upon him by said City for violation of said ordinances, then this obligation shall be null and void, otherwise to remain in full force and effect.

This bond and obligation shall continue in full force and effect from the date of its approval by the Building Department of the City of Universal City until the ____ day of _____, 20____(Date of Expiration) and shall be subject to successive recoveries within the sum above limited. This bond is for the benefit of the City of Universal City and anyone claiming benefit under Ordinance 226, Section 3-3-50 (codified), and any person claiming under said Ordinance may make claim directly against the principal and surety without repairing the same if such repairs are necessary.

WITNESS our hands and the seal of any corporation subscribed hereto, at Universal City, Texas, this _____ day of _____, 20 _____. (Date of Execution)

PRINCIPAL: _____

APPROVED: _____

SURETY: _____

DATE: _____, 20_____

BY: _____

ATTORNEY-IN-FACT

BY: _____
CITY DEV. SERVICES DEPARTMENT

NAME OF INSURANCE AGENT

ADDRESS: _____

PHONE: _____