

**MINUTES**  
**CITY COUNCIL OF THE CITY OF UNIVERSAL CITY, TEXAS**  
Regular Meeting, Tuesday, March 16, 2021

1. CALL TO ORDER: Mayor John Williams at 6:30 P.M.

2. QUORUM CHECK: Kristin Mueller, City Clerk

**Present:**

Mayor John Williams  
Mayor Pro Tem Richard Neville  
Councilmember Bear Goolsby  
Councilmember Tom Maxwell  
Councilmember Paul Najarian  
Councilmember William Shelby  
Councilmember Beverly Volle

**Present:**

Kim Turner, City Manager  
Matthew Longoria, City Attorney  
Pat Collins, Finance Director  
Jessica Moore, Incoming Finance Director  
Kristin Mueller, City Clerk/Economic Dev Director  
John Siemens, Police Chief

Mayor Williams noted a quorum was present.

3. INVOCATION: Councilmember Goolsby gave the invocation.

4. PLEDGE OF ALLEGIANCE TO THE U.S. AND TEXAS FLAG: Led by Mayor Williams.

5. VOTE TO CONSIDER THE EXCUSE OF ABSENT MAYOR/COUNCILMEMBERS:

No action was necessary; all members were present.

6. AWARDS/PROCLAMATION/INTRODUCTION OF GUESTS:

- Mayor Williams, City Council, and City staff presented Executive Chef Taylor Forseth with a token of appreciation. Chef Forseth made the week of the freeze more tolerable for City staff by stationing himself at the Fire Department and cooking three meals a day for the essential City staff that had to work during the freeze. His willingness to serve his fellow employees really helped to raise employee moral during a difficult week and provided everyone with food during a time that going to a restaurant wasn't possible because they were all closed due to not having power. Fire Marshal Todd Perna presented Chef Forseth with a challenge coin and thanked him for serving his department. Additionally, Chief of Police John Siemens presented Chef Forseth with a challenge coin and thanked him for going above and beyond his call of duty to serve.
- Mayor Williams and City Council presented Finance Director Pat Collins with her retirement award. He thanked Mrs. Collins for her 18 years of diligent work and acknowledged her role in streamlining the financial report and processes during her tenure with the City of Universal City. He said that she will be missed, is glad that she will still be in the community, and wishes her well in her retirement.

7. CONSENT AGENDA:

Mayor Pro Tem Neville moved to approve the following consent agenda items:

- a. Consider City Council Minutes for the February 2, 2021 Regular Meeting.
- b. Consider Ordinance 632-PC 541.A, ZC 221 FLUP: An Ordinance amending the Future Land Use plan to change Land Use Designation of property located at 1100 Kitty Hawk Road,

- Universal City, Texas (CB 5053 P-125C ABS 745 NON ADJ RMS) from HC-Highway Commercial to NS-Neighborhood Services; providing from severability; and establishing an effective date. (2nd Reading).
- c. Consider Ordinance 581-PC 541.B, ZC 222, PC 541.C & SU 008: An Ordinance amending the Zoning Classification of property located at 1100 Kitty Hawk Road, Universal City, Texas (CB 5053 P-125C ABS 745 NON ADJ RMS) from C5-Highway Commercial district to C1-Neighborhood Services district with a Specific Use Permit to Dutch Bros. Coffee for a Restaurant-Neighborhood use; providing for severability; and establishing an effective date. (2nd Reading).
  - d. Consider Ordinance 661-A-2021: An Ordinance by the City Council of the City of Universal City confirming and approving the Boundary Agreement establishing the municipal boundary between the City of Universal City and the City of Live Oak; and providing an effective date. (2nd Reading).
  - e. Consider Ordinance 662: An Ordinance of the City Council of the City of Universal City, Texas approving an agreement with UC 40 LLC, Texas, to program economic incentives for public projects enhancements, development standards, emergency services, and correlated infrastructure relating to the development of the Cibolo Crossing single-family subdivision in Universal City; and establishing a savings clause and an effective date. (2nd Reading).

Councilmember Maxwell seconded the motion.

**Vote: Yeas: Neville, Maxwell, Goolsby, Najarian, Shelby, Volle  
Nays: None**

**Motion to approve carried.**

8. CITIZENS TO BE HEARD:

- Emilio Silvas, 9939 Meadow Lark, Converse, introduced himself to City Council and announced that he is a candidate for the Judson ISD Board of Trustees, Place 7. He shared his platform and reminded councilmembers to vote in the May 1, 2021 General Election.

9. BUSINESS:

**A. Consider Resolution 802-A-2021: A Resolution of the City of Universal City, Texas, amending the authorized representatives for the City's Texpool Account.**

City Manager Kim Turner stated that with Mrs. Collins retiring at the end of March, City staff is working with various entities to ensure up-to-date representations and signatories on a myriad of financial accounts. Resolution 802-A-2021 assigns new authorized representatives for the City's Texpool Account, adding Jessica Moore, the incoming Finance Director.

Councilmember Shelby moved to approve Resolution 802-A-2021. Councilmember Najarian seconded the motion.

**Vote: Yeas: Shelby, Najarian, Neville, Goolsby, Maxwell, Volle  
Nays: None**

**Motion to approve carried.**

- B. Consider Resolution 896-A-2021: A Resolution of the City of Universal City, Texas, authorizing the filing of a grant application with the Bexar County Community Development Block Grant (CDBG) Program Year 2021 for an infrastructure construction grant; authoring Kim Turner, City Manager of said City to act on behalf of the City of Universal City, Texas, in all matters related to the application; and pledging that if a grant is received, the City of Universal City will comply with the grant requirements of the Community Development Block Grant.**

Mrs. Turner stated that each year the City must submit an application to participate in the Community Development Block Grant (CDBG) as part of the grant process. This resolution authorizes the City manager to submit the application as well as grants signatory authority.

Councilmember Goolsby moved to approve Resolution 896-A-2021. Councilmember Shelby seconded the motion.

**Vote: Yeas: Goolsby, Shelby, Neville, Maxwell, Najarian, Volle  
Nays: None**

**Motion to approve carried.**

- C. Discuss & Consider the December 2020 Finance Report.**

Finance Director Pat Collins presented the December 2020 Finance Report and answered questions accordingly.

Councilmember Maxwell moved to approve the December 2020 Finance Report. Councilmember Shelby seconded the motion.

**Vote: Yeas: Maxwell, Shelby, Neville, Goolsby, Najarian, Volle  
Nays: None**

**Motion to approve carried.**

**10. CITY MANAGER COMMENTS:**

City Manager Kim Turner:

1. Invited everyone to attend the Ribbon Cutting for Meadow Oaks Park will be Friday, March 26<sup>th</sup> at 3PM;
2. Informed that the JBSA structural demolition project was completed on-time and under budget. Because the City was able to manage the project, it saved the military thousands of dollars;
3. Stated that the City has overcome 4 crisis in 2020 – the straight line winds, COVID-19, the ransomware attack, and the recent snowstorm. She detailed the equipment and technology improvements that are going to be necessary to face similar crisis in the future; and
4. Announced that the American Rescue Plan Act funneled money directly to local governments. Based off population, the Universal City receive \$4.5M. Bexar County will receive \$390M.

**11. COUNCILMEMBER COMMENTS:**

Councilmember Goolsby said that he was proud of Universal City for maintaining water during the freeze and of all the City employees who worked constantly to ensure that residents had water and were well informed.

Councilmember Volle also commended City staff for their excellent work during the week of the freeze. She said she thought that the state would be in for extreme weather this summer. Additionally, she voiced her concern over the traffic that Dutch Bros Coffee would bring to that area.

Councilmember Maxwell joked that since the \$4.5M could be used for the hospitality industry, that the City could pay to correct the “upside down Christmas tree”, the cell tower by St. Anthony’s Church.

Mayor Pro Tem Neville mentioned the he did see that the cell tower that looks like a tree has been erected, but questioned if it had power to it yet.

Councilmember Najarian thanked Mrs. Turner for sharing the City’s plans for improvements. He said that he will miss Mrs. Collins and wished her well in retirement. Finally, he announced that Joseph Meekos, a Boy Scout working towards his Eagle Scout, will host a virtual US Flag Retirement Program on Saturday, March 27<sup>th</sup> from 10AM to 12PM.

Councilmember Shelby said that he appreciated that the City is recognizing employees that went above and beyond during the freeze. He specifically thanked Mrs. Turner for staying at City Hall and answering and returning residents’ phone calls. Additionally, he thanked the Fire Department for their excellent work. He mentioned that the Fire Department worked 100 calls in 99 hours. Finally, he gave Mrs. Collins 1,500,457,353 thank yous for her 18 years of service to Universal City.

12. MAYORAL COMMENTS:

Mayor Williams:

1. Mentioned that several Universal City staff members received their COVID-19 vaccination at the vaccination clinic at the Fire Department last week;
2. Informed City Council that they will switch back to their spring uniforms at the next meeting;  
and
3. Thanked everyone who worked to keep Universal City with water and functioning throughout the week of the freeze.

13. ADJOURNMENT: Mayor Williams adjourned the meeting at 7:32 P.M.

ATTEST:

\_\_\_\_\_  
John Williams, Mayor

\_\_\_\_\_  
Kristin Mueller, City Clerk